

## 2006 Position Listing by Department

### **AUDITOR**

		<i>Pay Grade Level</i>
Auditor	1	NOC
First Deputy	1	NOC
Payroll Bkkpr	1	COMOT IV
Accts Pay Bkkpr	1	COMOT IV
Accts Rec Bkkpr	1	COMOT IV
Office Mgr/TIF Spec	1	COMOT IV
Plat Book Supervisor	1	COMOT IV
Admin Assit	1	COMOT III
Property Records Tech/TIF	1	COMOT III
R/E Transfers	1	COMOT II
Receptionist/Clerk	1	COMOT I

### **TREASURER**

		<i>Pay Grade Level</i>
Treasurer	1	NOC
Chief Deputy	1	NOC
Bookkeeper	1	COMOT IV
Bookkeeper	1	COMOT III
Head Cashier	1	COMOT II
Bankruptcy Deputy	1	COMOT II

### **RECORDER**

		<i>Pay Grade Level</i>
Recorder	1	NOC
First Deputy	1	NOC
Deputy Recorder	3	COMOT II
UCC Deputy Recorder	1	COMOT III

### **SURVEYOR**

		<i>Pay Grade Level</i>
Non-Registered Surveyor		NOC
Registered Surveyor	1	NOC
Office/Field Technician	1	LTC IV
Surveyor	1	NOC
Project Manager	1	SO
Office/Field Tech	1	LTC III
Office/Field Tech (Reg PT)	1	LTC IV

### **DRAINAGE BOARD**

		<i>Pay Grade Level</i>
Office Manager	1	COMOT II

### **COUNTY ASSESSOR**

		<i>Pay Grade Level</i>
County Assessor	1	NOC
First Deputy	1	NOC
Inheritance Tax Deputy	1	COMOT III
Real Estate Imprvt Deputy	1	COMOT II
Real Estate Land Deputy	1	COMOT II
Mapping Specialist	1	Part Time Regular
Assessment Programmer	1	PAT V
Real Estate Imprvt Deputy	1	COMOT II
Real Estate Land Deputy	1	COMOT II

**FAIRFIELD TOWNSHIP ASSESSOR**

		<i>Pay Grade Level</i>
Assessor	1	NOC
First Deputy	1	NOC
Personal Property Sup	1	COMOT II
Real Estate Clerk	1	COMOT II

**WABASH TOWNSHIP ASSESSOR**

		<i>Pay Grade Level</i>
Assessor	1	NOC
Chief Deputy	1	NOC
Deputy	1	COMOT II

**WEA TOWNSHIP ASSESSOR**

		<i>Pay Grade Level</i>
Assessor	1	NOC
Chief Deputy	1	NOC
Regular Part-time	1	RPT

**TOWNSHIP TRUSTEES**

		<i>Pay Grade Level</i>
Trustee/Assessor	10	NOC
Deputy	10	NOC

**COUNTY COUNCIL**

		<i>Pay Grade Level</i>
Council Members	7	NOC

**COMMISSIONERS**

		<i>Pay Grade Level</i>
Commissioner	3	NOC
Commissioner Assistant	1	PAT V
Receptionist/Secretary	1	COMOT II
Environmental Coordinator	1	PAT II
Secty/Adm Asst-SCS	1	PAT II
Clerk II	1	COMOT II
Accounts Payable/Record Mgr-Reg Pt	1	
Grant Coordinator	1	PAT V
Water Quality Education	1	PAT I

**HUMAN RESOURCES**

		<i>Pay Grade Level</i>
Secretary	1	COMOT II
Human Resource Coordinator	1	PAT V

**MAINTENANCE**

		<i>Pay Grade Level</i>
Maintenance Director	1	PAT V
Assist to Maintenance Dir	1	PAT IV
Maintenance Person	2	LTC III
Community Service Supervisor	1	LTC III
Lead Custodian	3	LTC II
Custodian	5	LTC I
Custodian	1	LTC II

**ITS**

		<i>Pay Grade Level</i>
Director	1	SO
System Administrator	1	SO
Programmer	1	PAT IV
Sr Programmer/Analyst	1	SO

Network Admininistator	1	SO
Sr P C Tech	1	SO
PC Tech	2	PAT III
Judicial System Operator	1	PAT II
Financial System Operator	1	PAT II
Adm/Help Desk Asst	1	COMOT III
GIS Administrator	1	SO
GIS Specialist	2	SO
System Administrator	1	SO
Judicial System Operator	1	PAT II
Financial System Operator	1	PAT II

#### **ELECTION/VOTER**

Election/Voter Bd Member	2	<i>Pay Grade Level</i> COMOT V - RPT
Election/Voter Bd Deputy	2	COMOT III - RPT

#### **AREA PLAN**

Executive Director	1	<i>Pay Grade Level</i> EXEC I
Assistant Director	2	EXEC II
Sr Planner-Comprehensive	1	PAT V
Senior Planner-Current	1	PAT V
Sr Planner-Transportation	1	PAT V
Transportation Planner	1	PAT IV
Planner I	3	PAT IV
Draftsperson/Planning Tech	2	COMOT IV
Executive Secretary	1	COMOT II
Secretary	1	COMOT II
Recording Secretary	1	COMOT II

#### **BUILDING PERMITS**

Building Commissioner	1	<i>Pay Grade Level</i> PAT V
Inspector/Deputy BldgComm	1	PAT IV
Inspector	3	PAT III
Permit Coordinator	1	COMOT III
Secretary	1	COMOT I

#### **ZONING ENFORCEMENT**

Zoning Officer	1	<i>Pay Grade Level</i> PAT IV
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#### **VETERANS SERVICE**

Veteran Service Officer	1	<i>Pay Grade Level</i> PAT III
Secretary	1	COMOT III

#### **WEIGHTS & MEASURES**

Director	1	<i>Pay Grade Level</i> PAT III
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#### **TIPPECANOE VILLA**

Director	1	<i>Pay Grade Level</i> EXEC II
Nursing Supervisor	1	PAT III
Assist to Director	1	PAT III
Maintenance Person	1	LTC V
Night Nurse	1	COMOT II*

Night/QMA	2	COMOT II*
Night Nurse	1	COMOT II*
Nursing Assistant	1	COMOT II
Resident Assistant/QMA	2	LTC II
Resident Assistant/QMA	2	LTC II**
Head Cook	1	LTC III
Cook	1	LTC II
Cooks Helper	2	LTC I
Dishwasher/Kitchen Helper	1	LTC I
Activities Director	1	PAT I
Residential Asst Supervisor	1	LTC II
Custodian	1	LTC I
Laundry	1	LTC I

#### **CARY HOME**

		<i>Pay Grade Level</i>
Executive Director	1	EXEC II
Case Manager/Therapist	1	PAT IV
JETC	1	PAT IV
Case Manager/Therapist	1	PAT IV
LPN	1	PAT II
House Supervisor	4	PAT II
Adolescent Child Spec	8	PAT I
JETS	1	PAT II
Cook	1	LTC II
Cook/Custodian	1	LTC I
Maintenance Person	1	LTC IV
Administrative Asst	1	COMOT IV
Case Manager/Therapist	1	Reg P T

#### **PARKS & RECREATION**

		<i>Pay Grade Level</i>
Superintendent	1	EXEC II
Maintenance Director	1	PAT IV
Site Manager	1	PAT III
Hills Park Mgr	1	LTC IV
County Naturalist	1	PAT III
Assist County Naturalist	1	PAT I
Prk Mgr/Assist Main Dir	1	LTC III
Battle Ground Park Mgr	1	LTC III
Wildcat Creek Park Mgr	1	LTC III
Wabash Heritage Trail Mgr	1	LTC III
Ft Quiatenon Park Mgr	1	LTC III
Maintenace Technician	1	LTC II
Secretary	1	COMOT IV

#### **EXTENSION OFFICE**

		<i>Pay Grade Level</i>
Office Manager	1	COMOT III
Secretary/Fairgrounds	1	COMOT III
Secretary	1	COMOT I
Program Assistant	1	PAT I

#### **FAIRGROUNDS**

		<i>Pay Grade Level</i>
Caretaker	1	LTC II

**CORONER**

		<i>Pay Grade Level</i>
Coroner (Non-Physician)	1	NOC
Coroner (Physician)		NOC
Secretary	1	COMOT II

**TEMA**

		<i>Pay Grade Level</i>
Director	1	PAT IV
Deputy Director	1	PAT II
Secretary	1	COMOT 1

**SHERIFF**

		<i>Pay Grade Level</i>
Sheriff	1	NOC
Matron	1	DEPCHART
Deputy Sheriff/Major	1	DEPCHART
Deputy Sheriff/Captain	2	DEPCHART
Deputy Sheriff/Lieutenant	6	DEPCHART
Deputy Sheriff/Sergeant	7	DEPCHART
Deputy Sheriff	31	DEPCHART
Assist Jail Comander/Class Spec	1	POLE NM V
Correction Nurse RN	1	PAT IV
Correction Nurse LPN	2	PAT II
Maintenance Supervisor	1	PAT IV
Custodian/Maintenance	1	LTC IV
Courthouse Security Officer Sup	1	POLE NM V
Courthouse Security Officer Asst Sup	1	POLE NM IV
Courthouse Security Officer	6	POLE NM III
Mechanic	1	LTC V
Transport Officer	4	POLE NM III
Civil Process Server	4	POLE NM II
Animal Warden	3	POLE NM II
Secretary	1	COMOT II
Secretary	3	COMOT III
Secretary	1	COMOT V
Receptionist	1	COMOT III
Secretary	1	COMOT IV
Cook	3	LTC II
Head Correction Officer	4	POLE NM IV
Asst Head Correction Officer	4	POLE NM III
Correction Officer	42	POLE NM II
TL Communication Officer	3	POLE NM III
Communication Officer	8	POLE NM II

**CLERK**

		<i>Pay Grade Level</i>
Clerk	1	NOC
First Deputy	1	NOC
Bookkeeper	2	COMOT IV
Child Support Supervisor	1	COMOT III
Child Support Clerk	2	COMOT II
Chief Records Clerk	1	COMOT II
Case Filing/Payment Processing Supervisor	1	COMOT IV
Case File/Payment Clerk	4	COMOT II

Upper Court Supervisor	1	COMOT IV
Upper Court Clerk/Circuit	1	COMOT III
Upper Court Clerk/Superior	2	COMOT III
Upper Court Clerk/Superior 2	1	COMOT III
Upper Court Clerk/Superior 3	1	COMOT III
Upper Court Clerk/Magistrate	1	COMOT III
Lower Court Supervisor	1	COMOT IV
Lower Court Clerk/Superior 4	1	COMOT III
Lower Court Clerk/Superior 5	1	COMOT III
Lower Court Clerk/Superior 6	1	COMOT III
Lower Court Clerk/Superior 5	1	COMOT III
Lower Court Clerk/Superior 6	1	COMOT III
Lower Court Clerk/Superior 4	1	COMOT III
Scanning Clerk	1	COMOT I

#### **PROSECUTING ATTORNEY**

		<i>Pay Grade Level</i>
Deputy Prosecuting Atty	16	SO
Paralegal	1	PAT II
Chief Investigator	1	POLE NM V
Investigator	5	POLE NM IV
Victim/Witness Coord	1	PAT II
Victim/Witness Assistant	2	COMOT III
Office Manager	1	COMOT V
Secretary	5	COMOT II
Bad Check Clerk	1	COMOT I
Receptionist	1	COMOT I
File Clerk	1	COMOT 1

#### **PROSECUTING ATTORNEY 4-D**

		<i>Pay Grade Level</i>
Deputy Prosecuting Atty	2	SO
Investigator	1	POLE NM IV
Administrative Assistatn	1	COMOT IV
Case Worker	9	COMOT III
Secretary	1	COMOT III
Receptionist	1	COMOT I

#### **ANCILLARY COURT**

		<i>Pay Grade Level</i>
Deputy Court Reporter	1	COMOT V
Translator	1	PAT III

#### **PUBLIC DEFENDER**

		<i>Pay Grade Level</i>
Public Defender	1	NOC
Investigator	1	PAT III
Secretary	1	COMOT III
RPT Public Defender	18	

#### **PROBATION**

		<i>Pay Grade Level</i>
Chief Probation Officer	1	PROB CHART
Asst Chief-Adult	1	PROB CHART
Asst Chief-Juvenile	1	PROB CHART
Probation Officer	14	PROB CHART
Probation Officer (SHOCAP)	1	PROB CHART

Executive Secretary	1	COMOT IV
Secretary	1	COMOT II
<b><u>MAGISTRATE</u></b>		
Court Reporter	1	<i>Pay Grade Level</i> COMOT V
<b><u>CIRCUIT COURT</u></b>		
Probate Commissioner	1	<i>Pay Grade Level</i> SO
Court Reporter	1	COMOT V
Bailiff	1	COMOT IV
<b><u>SUPERIOR COURT</u></b>		
Reporter	1	<i>Pay Grade Level</i> COMOT V
Bailiff/Admin. Asst.	1	COMOT IV
<b><u>SUPERIOR COURT 2</u></b>		
Reporter	1	<i>Pay Grade Level</i> COMOT V
Bailiff	1	COMOT IV
<b><u>SUPERIOR COURT 4</u></b>		
Court Reporter	1	<i>Pay Grade Level</i> COMOT V
Bailiff	1	COMOT IV
Court Reporter	1	COMOT V
Secretary	1	COMOT III
<b><u>SUPERIOR COURT 5</u></b>		
Court Reporter	2	<i>Pay Grade Level</i> COMOT V
Secretary/Office Manager	1	COMOT II
Bailiff	1	COMOT IV
<b><u>SUPERIOR COURT 6</u></b>		
Bailiff	1	<i>Pay Grade Level</i> COMOT IV
Reporter	2	COMOT V
Secretary	1	COMOT III
<b><u>SUPERIOR COURT 3</u></b>		
Reporter	1	<i>Pay Grade Level</i> COMOT V
Dpty Ct Rptr/Adm Assist	1	COMOT V
Bailiff/Secretary	1	COMOT IV
Fiscal Officer/QUEST Administrator	1	PAT III
Special Service Coord.	1	PAT V
<b><u>CASA</u></b>		
Director	1	<i>Pay Grade Level</i> PAT III
<b><u>HEALTH DEPARTMENT</u></b>		
Health Officer	1	<i>Pay Grade Level</i> NOC
Adminstrator	1	EXEC
Chief Environmentalist	1	PAT V
Food Service Coord	1	PAT V
Food Service Educator	1	PAT V
Environmentalist	5	PAT IV

Nurse	2	PAT IV
Nurse Supervisor	1	PAT V
Environmental Secretary	1	COMOT III
Assistant Registrar	1	COMOT III
Food Service Secty/Adm Asst	1	COMOT IV
Secretary	1	COMOT III
Registrar	1	COMOT III
Food Education Specialist	1	PAT V

#### **IV-D COMMISSIONER**

#### *Pay Grade Level*

Court Commissioner	1	SO
Court Reporter	1	COMOT V

#### **HIGHWAY**

#### *Pay Grade Level*

##### **ADMINISTRATION-DOWNTOWN**

Executive Director	1	SO
Asst Executive Director	1	EXEC II
Traffic Supervisor	1	PAT V
Technical Services Supervisor	1	PAT III
Inspection Technician I	1	PAT II
Bookkeeper	1	COMOT IV
Permit Clerk	1	COMOT III

##### **ADMINISTRATION-GARAGE**

Supervisor	1	EXEC II
Assistant Supervisor	1	PAT V
Foreman-Roads	1	LTC V
Foreman-Bridge	1	LTC V
Sign/Stripping Coordinator	1	LTC IV
Foreman-Paving	1	LTC V
Foreman-Subdivisions	1	LTC V
Safety Coordinator	1	LTC IV

##### **MAINTENANCE-GARAGE**

Truck Driver	18	LTC III
District Dragman	6	LTC III
Operator	5	LTC IV

##### **UNDISTRIBUTED-GARAGE**

Mechanic	2	LTC IV
Chief Mechanic	1	LTC V
Office Manager	1	COMOT III
Receptionist	1	COMOT II

#### **CUMULATIVE BRIDGE**

#### *Pay Grade Level*

Engineer Assistant	1	PAT V
Inspection Technician III	1	PAT IV
Inspection Technician II	1	PAT III
Inspection Technician I	1	PAT II
Office Manager	1	COMOT III

#### **CRIMINAL JUSTICE GRANT**

#### *Pay Grade Level*

Deputy Prosecuting Atty	1	SO
Investigator	1	POLE/NM IV



**911**

		<i>Pay Grade Level</i>
Director	1	DEPCHART
System Administrator	1	PAT V
Administrative Assistant	1	PAT V
Communication Officer	3	POLE/NM II
Computer Systems Mgr	1	SO
Personal Computer Tech	1	PAT III

**PROBATION USER FEES FUND**

		<i>Pay Grade Level</i>
Deputy Chief PO-Juv	1	PROB CHART
Probation Officer	2	PROB CHART
Secretary	1	COMOT II

**COURT SERVICES**

		<i>Pay Grade Level</i>
Executive Director	1	SO
Evaluator	1	PAT IV
Case Manager	4	COMOT V
Certified Instructor	1	PAT III
Certified Instructor	1	COMOT V
Drug Court Coordinator	1	PAT III
Intake Specialist	2	COMOT III
Assistant Director	1	PAT IV

**TB Grant**

		<i>Pay Grade Level</i>
Pt Outreach Worker/LPN	1	

**LOCAL HEALTH MAINTENANCE FUND**

		<i>Pay Grade Level</i>
Reg Pt Coordinator	1	Part Time Regular
Vital Clerk	1	Part Time Regular

**WIC**

		<i>Pay Grade Level</i>
Coordinator/Dietician	1	PAT V
Assist Coordinator/RN	1	PAT IV
Dietician	1	PAT III
Nutritionist	1	PAT III
Supervisor Clerk	1	COMOT II
Voucher Clerk	1	COMOT I